



Important Message about the Job Market

Dear UNC Students,

We are all aware that significant changes in the global and national economies have now reached Colorado. The recession and tight job market means daunting challenges for today's job seekers. Even in a struggling economy, with advance planning, you can succeed in achieving your career goals. UNC students are leaders, team players, problem solvers, critical thinkers and skilled communicators who have the courage to dream big dreams and make them happen.

If you have been looking for a job or internship for a while, or if you have just begun your search, now is the time to shift your job campaign into a higher gear. UNC Career Services is here to help every step of the way. We recommend you take advantage of the services listed below:

- Schedule an [appointment](#) with a professionally trained staff member (351-2127 or E-mail: career.services@unco.edu) for one-on-one coaching in resume writing, interviewing and job searching skills.
- Register on [Career Services Online](#) (CSO) through the Career Services website and view over 7,500 job and internship openings with regional and national employers.
- Interview for internships and full-time jobs conducted [on campus](#) with local, regional and national companies.
- Learn how to [network](#) effectively. This is a critical skill for tapping into the vast "hidden" job market.
- Gain valuable skills and strategies through a [practice interview](#).
- Participate in six [Job & Internship Fairs](#) offered throughout the academic year to network with employers, find out about industries and companies, and discuss internships.
- Join the "[UNC Career Services](#)" Facebook or LinkedIn groups to stay informed of upcoming events.
- Create a professional self-managed or online credential file or Folio21 secured website including your resume, letters of reference and transcripts.
- Visit the [Career Resource Center](#) to gain assistance in exploring majors and careers.
- Explore graduate schools and their requirements utilizing online and shelved resources.
- Student leaders: schedule a [workshop](#) for your members to learn as a group how to craft a resume, network, interview and prepare for graduate school.

The UNC Career Services staff is here for you, and we are committed to partnering with you until you find a great job. We look forward to seeing you in the office and we wish you luck with your job search.

Sincerely,
Brian O'Bruba, Director & the Career Services Team

(March 2009)