

Using YouTube to Upload a Video

Quick Reference Guide

What is YouTube?

We usually think about using YouTube to view funny videos – or perhaps news and educational videos.

In addition to a large collection of all sorts of videos put onto YouTube by people, organizations, and educational institutions, you can upload a video clip from your camera directly into YouTube.

Setting Up a YouTube Account

In order to record directly into YouTube, you must establish a YouTube account.

1. Go to the YouTube site:
<http://www.youtube.com/>
2. Click **Create Account** (upper right of screen).
3. Fill in the required information (email address, username, etc.)
4. Click **I accept** to accept their terms of use.
5. Sign in (if asked).

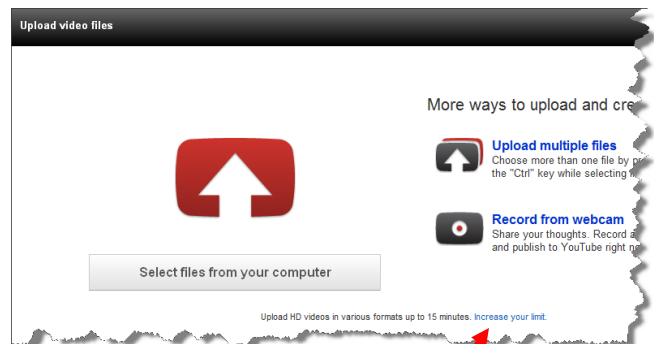
Upload a video

1. Click **Upload** (upper right of screen).
2. Choose **Select files from your computer** (even if it's just one file).



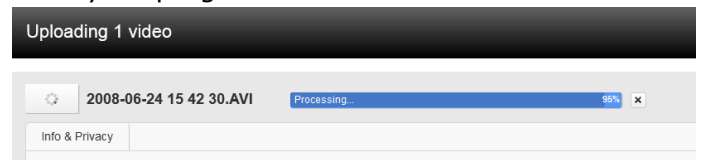
3. Browse and select your recording.

4. If your HD video is longer than 15 minutes you will need to follow the link for permission to increase your time limit. You will need to enter a cell phone number and a verification code will be sent to you. Follow YouTube's directions for this.

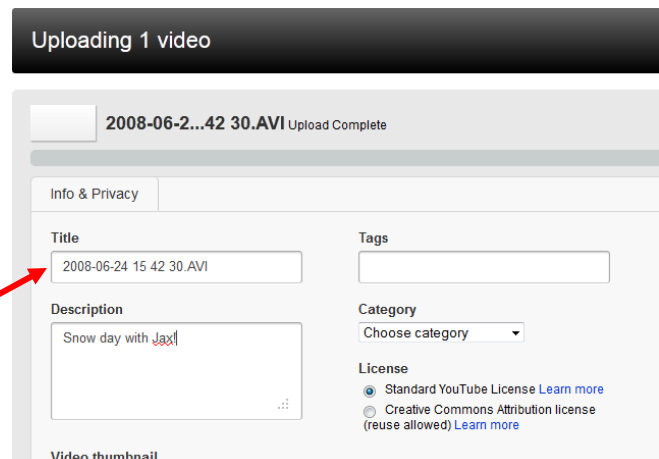


Click on this link to increase your limit.

5. Allow your video to upload, a blue bar will show your progress.



6. Fill in the title and description; be sure to put your name, assignment number and which class for future reference.

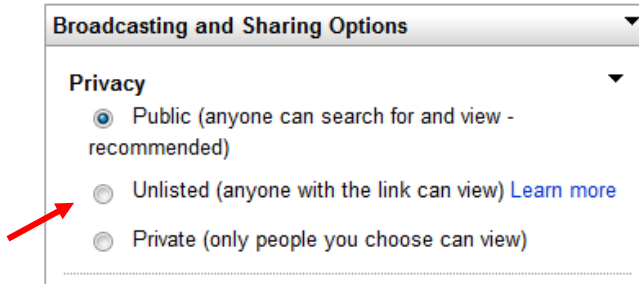


IMPORTANT: Do these steps before sending the link to your instructor!

7. **IMPORTANT**-Privacy:

This selection is *extremely* important because it is what ensures that the general public cannot get access to your video.

Be sure to select **Unlisted**.



10. To send to your instructor:

- Copy the URL,
- Go back to your Blackboard class or your Bearmail.
- Create an email to the instructor.
- Paste the link into the body of the message and send to your instructor

8. Double check that:

- **Unlisted** is marked, and
- the URL is displayed.



9. Be sure to click on **Save Changes**.

