



Blackboard 9.1



Submitting a SafeAssignment



The instructor may require you to submit papers and other types of files for a grade. These instructions will step you through submitting a **SafeAssignment**.

SafeAssignment compares submitted assignments against a set of academic papers to identify areas of overlap between the submitted assignment and existing works. SafeAssignment can be used to prevent and identify plagiarism and to create opportunities to help students identify how to properly attribute sources rather than paraphrase.

To begin, from the **Assignments** menu of this course a Blackboard Assignment is displayed in the content area. Your instructor will guide you to the assignments in your course.

To upload and submit a file, select the link associate with the SafeAssignment. >>[View/Complete](#)

The screenshot displays the Blackboard 9.1 user interface. At the top, the University of Northern Colorado logo and navigation links (My Places, Home, Help, Logout) are visible. Below this, the 'My Blackboard' and 'Courses' tabs are shown. The main content area is titled 'Getting Started in Blackboard 9.0' and 'Assignments'. On the left, a navigation menu lists various options: Getting Started in Blackboard 9.0, Announcements, Syllabus, Course Materials, Assignments (highlighted with a red box), Discussion Board, UNC Help, Contact Information, My Grades, and Library. A red arrow points from the 'Assignments' menu item to the main content area. In the main content area, under the 'Assignments' heading, there is a document icon and a box containing a green checkmark icon, the title 'Sample Assignment - Safe Assignment Tool', the text 'This is where the instructions may appear.', and a link '>> [View/Complete](#)'. The entire assignment box is also highlighted with a red border.



UNC Online

To view the **SafeAssignment Report** select the [>>View/Complete](#) link again. Details about your submitted work will be displayed.

NOTE: Depending on how large the document is, it may take several minutes for the report to appear as displayed in the screenshot to the right.

View SafeAssignment

You have already completed this SafeAssignment. Below are your results.

Assignment Information

Name	Description
Assignment Two - SafeAssignment Tool	

Submitted Work

Student ID	Student Name	Text	File	Matching	SA Report	Date Submitted
123456	Kate Boyer			100%	←	Fri, Apr 09, 2010, 09:58 AM

View Grade

Grade	Points Possible	Weight
	0.0	0.0

Instructor's Feedback

Comments	Currently Attached File
No feedback from instructor	No feedback uploaded

OK

Selecting the **SA Report** Icon will produce a report similar to the report pictured.

This paper is at a 35% match and the suspected sources are listed as **Suspected Sources** resources.

safe assign
by Blackboard

Paper Information

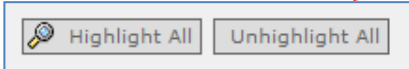
Author: Kate Boyer	Assignment: Sample Assignment2 - Safe Assignment Tool	Save report to disk:
Title: TestTakingTips_9.docx	Submitted: Mon, Apr 19 2010, 1:28 PM	Print version:
Matching: 35%	Paper ID: 27538226	Direct link:

Suspected Sources

Click on a source to view the original, or click on the magnifying glass to see the source highlighted in the text below.

- <https://www.bridgeport.edu/include/docs/conted/DL/Blackboard%20Test%20Taking%20Tips.htm>
- http://online.riohondo.edu/orientations/oo/bb_assessmentstips.htm
- http://www.garrettcollege.edu/BB_Support/test_taking_tips.htm
- http://dlc.tri-c.edu/HELPDESK/PDF_Help/BbTestTakingTips.pdf
- <http://site.mawebcenters.com/trailerdepot1/termsandconditions.html>

Within the **Suspected Sources** area of the report the **Highlight All** button



may be selected to display the matched text in your document.

Suspected Sources

Click on a source to view the original, or click on the magnifying glass to see the source highlighted in the text below.

- Highlight All Unhighlight All
- <https://www.bridgeport.edu/include/docs/conted/DL/Blackboard%20Test%20Taking%20Tips.htm>
 - http://online.riohondo.edu/orientations/oo/bb_assessmentstips.htm
 - http://www.garrettcollege.edu/BB_Support/test_taking_tips.htm
 - http://dlc.tri-c.edu/HELPDESK/PDF_Help/BbTestTakingTips.pdf
 - <http://site.mawebcenters.com/trailerdepot1/termsandconditions.html>

Paper Text

1 Test Taking Tips in Blackboard 9.0

Please take a few moments to read these test taking tips before starting the test in Blackboard. These tips are meant to reduce the chance of technical problems while working on a Blackboard quiz or exam. For more information call UNC Technical Support at 970-351-4357.

Preparation before starting the test:

Identify the date of the test and the timing of the test. Most tests will be available during a certain time period as indicated by the instructor.

Begin the test at a time free from interruptions. **Most tests can only be accessed once and when you click on the link to start the test, you may not be able to come back and finish it later.**

Check the version of browser on your computer. The following are compatible with Blackboard 9.0:

2 Internet Explorer 8.0

Interpreting SafeAssignment Scores

Overall score is an indicator of what percentage of the submitted paper matches existing sources. This score is a warning indicator only and papers should be reviewed to see if the matches are properly attributed.

- Scores below 15 percent: These papers typical include some quotes and few common phrases or blocks of text that match other documents. These papers typically do not require further analysis, as there is no evidence of the possibility of plagiarism in these papers.
- Scores between 15 percent and 40 percent: These papers include extensive quoted or paraphrased material or they may include plagiarism. These papers should be reviewed to determine if the matching content is properly attributed.
- Scores over 40 percent: There is a very high probability that text in this paper was copied from other sources. These papers include quoted or paraphrased text in excess and should be reviewed for plagiarism.