

P-card Changes effective 07/01/2008

Vendors to be paid by procurement card:

- Office Supply Purchases ie. Bratton's, Corporate Express, Nelson's
- Deep Rock Purchases/Bills
- Package delivery Purchases/Bills ie. FedEx, UPS
- Quick Copy Purchases/Bills ie. Kinko's
- All copier maintenance Bills ie. Bratton's, Konica/Minolta, Lewan's, Xerox
- Sigma Purchases/Bills (use for purchases under \$1,000)
- VWR Purchases/Bills (use for purchases under \$1,000)
- All memberships and dues
- All conference registrations