

# COPIER EVALUATION

Criterion for Evaluation	Make/Model				Make/Model				Make/Model				Make/Model			
	Copier #1				Copier #2				Copier #3				Copier #4			
	Copier Specification	Rating Score (1-10)	Weight (1-10)	Total Rating x's Weight	Copier Specification	Rating Score (1-10)	Weight (1-10)	Total Rating x's Weight	Copier Specification	Rating Score (1-10)	Weight (1-10)	Total Rating x's Weight	Copier Specification	Rating Score (1-10)	Weight (1-10)	Total Rating x's Weight
PRICE INFO Copier including accessories																
Maintenance Cost/Copy																
Supply Cost/Copy																
Copies per minute																
Paper feed system																
Copy Quality																
Speed & Procedure 2 Sided Copies																
Accessories Sorting Attachment																
Ease of Operation																
Average Response Time to Service Call																
Physical Size of Machine-is space available for this size																
References																
Other:																
<b>TOTAL</b>																