

## **SPECIAL CONDITIONS STATEMENTS**

Below are standard conditions that should be used. You may have some specific to your area.

### **Use on all part-time contracts:**

Evaluation will be based on performance in teaching.

### **Use on all summer contracts:**

This is a summer term contract.

### **Use on all sabbatic leave contracts:**

The Employee will be on leave without pay during the \_academic year and will receive a salary equal to 60% of the academic year base.

The Employee will be on leave with pay during the \_semester.

### **Use on full-time faculty contracts:**

The gross salary is based on Assistant Professor, Step\_.

The gross salary is based on Associate Professor, Step\_.

The gross salary is based on Professor, Step\_.

### **Use on all contracts with a change of name, contract dates, title, gross amount, AY/FY base (if the employee has signed previous contract):**

This contract supercedes contract dated \_ due to \_.

### **Use on all special conditions for funding, etc. changes:**

Payroll – funding change only.

Payroll – position # change only.

Payroll – pay over \_ months.