UNIVERSITY of
NORTHERN COLORADO

OFF CAMPUS EQUIPMENT FORM
(EQUIPMENT VALUE $5,000 OR MORE)

Name of Reporting Organization	Organization #	Date

Authorized Signature for Org

Signature of Person Accepting Equipment	Organization #	Date

Property Tag # and Description and Serial #	Name of Individual Taking Custody of Equipment	Address Where Equipment Will be Located	Signature of Individual Taking Custody of Equipment

Note: Individuals who are taking equipment off campus assume the risk of loss, and may be held liable for the replacement cost of equipment that is lost, stolen or damaged. Your signature on this form implies that you are aware of this condition, and assume responsibility for this equipment.

RETURN FORM TO PROPERTY CONTROL, GAO, CAMPUS BOX 44, PHONE 1-1830

GAO Form PC-05 Revised 08/28/2009