State of Colorado)
) SS.
County of Weld)

UNIVERSITY OF NORTHERN COLORADO

AFFIDAVIT OF LOST CHECK-INDIVIDUAL

DATE: _____

The affiant _____residing at _____
(Full Legal Name) (Complete Address)

deposes and says:

1. That the affiant is the payee on Check No. _____ in the amount of $_____, Hereinafter known as the "referenced check" and that the affiant ☐ has ☐ has not received the referenced check, and that the referenced check has been ☐ lost ☐ destroyed ☐ stolen on or about ___/___/___.
2. The affiant requests that the University Controller issue a duplicate check in lieu of the above referenced check and in lieu of issuance of a cancellation order on said referenced check.
3. That neither the affiant nor any person acting under the orders, authority, or control of the affiant of said referenced check has attempted or will attempt to negotiate said referenced check.
4. That if said referenced check is negotiated, the affiant agrees to complete and sign an affidavit of forgery for said referenced check.
5. The affiant understands that the university will prosecute any known fraud with regard to referenced check to the full extent of the law.

By:_____
(Affiant Signature)

The foregoing affidavit was acknowledged before me, the undersigned Notary Public, by

_____this _____day of _____, 20_____.
(Name of Affiant)

Witness Official Seal. _____
Notary Public

My commission expires:_____