

COMMONLY USED Banner Account Codes

For Check Requests, Departmental Purchase Orders, Purchase Requisitions and the UNC Visa Card

17010 Prepaid Expenses and Deposits	72515 Telephone Long Distance Tolls
71010 Purchases for Resale	72520 Telephone Extra Services
72110 Independent Contracts	72530 Telephone Cell Phones
72115 Participant Stipends	72540 Fax and Telephone Reimbursements (travel rmb phone/fax)
72125 Temporary Personnel (temp agency, interns)	72630 Insurance Other
72130 Business Purchased Services	72710 Cleaning/Laundry Services
72131 Parking Passes for campus Visitor	72715 Building Maintenance
72132 Cable Services	72720 Equipment Maintenance Facilities Use
72133 Internet Service	72751 Trash Service
72137 Coffee and Water Services	72753 Electricity
72140 Advertising	72755 Heating
72145 Public Relations	72759 Water and Sewer
72150 Purchased Medical Services	72820 Motor Pool Maint Labor Owned Vehicle
72155 Printing (NOT Kinko's)	72830 Motor Pool Bulk Fuel
72160 Office Equipment Maintenance	73010 Intergovernmental Purchased Service (Subgrant Expense)
72165 Computer Hardware Maintenance	73050 Sub-Grant Expense-Other
72210 Office Supplies (Includes Kinko's)	77005 Vehicle Rent Non UNC
72215 Maint Supplies (office machines i.e., toner, paper, ink)	77110 UNC Employee-In State Mileage RMB
72220 Postage (includes FedEx, USPS, UPS)	77115 UNC Employee -In State Travel Other INCLUDES PARKING AND TOLLS
72225 Athletic Supplies	77210 UNC Employee-Out of State Mileage RMB
72230 P-Card Supplies	77215 UNC Employee-Out of State travel
72240 Computer Supplies	77220UNC Employee-Intl Travel (VP signature required)
72245 Computer Software/Software Licenses	77511 Athletics Team Travel-In state
72260 Books and Subscriptions non Library	77512 Athletics Recruiting Travel in State
72270 Computer Equipment Tagged \$1000-\$4999	77513 Athletic Team Travel-Out of State
72275 Equipment Tagged \$1000-\$4999	77514 Athletics recruiting Travel-Out of State
72290 Instruction/Research/Lab supplies (Inc food for animals)	77521 Non UNC Employee-Local Transport in State
72295 Uniforms includes Band, Sports, and Dining Services etc.	77522 Non UNC Employee Mileage RMB in State
72305 Athletics Purchased Filming Service	77523 Non UNC Employee in State Travel
72309 Athletics Training Table	77531 Non UNC Employee Local Trans Out of State
72312 Prizes and Awards REPORTABLE	77532 Non UNC Employee Mileage RMB out of State
72313 Prizes and Awards NONREPORTABLE	77535 Non UNC Employee International Travel
72335 Dues and Memberships	77541 Participants-Local transportation
72340 Employee Moving Expense	77542 Participants-Mileage Reimbursement
72350 Licenses Taxes and Fees	77543Participants-In State Travel
72352 Software Maintenance Agreements	77544 Participants-Out of State Travel
72355 Participation/Conf Fees Non UNC Employee	77545 Participants, International Travel
72360 Prof Development UNC Employee	78010 Stipend Allowances
72365 Rent Operating Lease-Bldg Non UNC (skate/pool rental)	79010 Capital Lease Payments
72370 Rent Operating Lease-Equipment	79100 Capital Outlay Equipment >\$5000
72380 Other Operating Expenses	79110 Capital Outlay IT Equipment >\$5000
72385 Royalties and Use Fees	79160 Capitalized Software/Licenses
72390 Official Functions (must have detailed receipts)	79860 Capital Outlay Vehicles >\$5000
72510 Telephone Basic Monthly Charges	

