Glossary of Terms

Word/Term/Phrase	Definition
ACT (American College Test)	Assessment test administered to students in order to determine admission eligibility to UNC. Admission is based on standards developed by the Colorado Commission on Higher Education as measured by a selectivity index created from high school performance and standardized test scores.
Admission Type	Coding used by the Admissions office to track the education and transfer credits of student prior to admission at UNC. (e.g. GED, Trsf 13+SH)
Campus	Describes the location of classes. (e.g. main campus or extended studies)
College	UNC is organized into colleges based on type of education or study. (e.g. Education and Behavioral Science or Monfort College of Business)
Confidentiality Indicator (Y)	Indicates that the student has filled out paperwork in the Registrar's Office to prevent the disclosure of their information. Students with this indicator will only have their information released to them in person. Information cannot be disclosed on this student for any purpose.
Course Levels	These codes describe the difficulty level of the course. (e.g. 100 = Freshman, 200 = Sophomore, 300 = Junior etc.)
Course Status	Describes whether a course is currently open or closed.
Course Registration Number (CRN)	The number assigned to each course offered, used for registering in courses by students
Data Steward	UNC Employee assigned the responsibility of ensuring data accuracy and integrity for a specified department or area. This is also the person who determines security access to PII data in other Insight views.
Decision Date	Admission date to make determination of acceptance to UNC.
FTE (Full Time Equivalent) for Employees	A number used to count employees. A full-time person equals 1 and numbers less than 1 are derived by dividing hours actually worked by hours available to work.
FTE (Full Time Equivalent) for Students	A number calculated from credit hours taken by students. For a term (summer/fall/spring) total student credit hours by 15. For a fiscal year divide total student credit hours by 30 for the time period of July 15-July 14.
GPA (Grade Point Average)	A numeric score to show the grade average for a particular student. The GPA may be for a semester or cumulative (from all semesters). GPA calculations are based on level (undergraduate or graduate).
Head Count	A number used to count students on campus.
Instructional Method	The method of teaching used for the class. (e.g. Online, Traditional, Independent Study) See parameters for complete list of these codes.

Integration Partner	Parameters that are used for classes on Blackboard to inform you as to method of instruction and Instructor type. (e.g. Online same instructor, Online different instructor) See parameters for complete list of these codes.
Interim Semester	The term between Fall and Spring (Mid Dec to Mid Jan.)
Level	Describes the level of the student at UNC, i.e., Graduate or Undergraduate.
Main Campus	Refers to location of where classes are offered. Main Campus means the classroom is physically located on the UNC campus.
Main Campus no room needed	Refers to location of where classes are offered. Main Campus no room needed means the class is independent study or distance education and has no room assignment.
ODS (Operation Data Store)	The reporting database of Banner. It contains tables called Meta Data that reports are written against.
Off-Campus	Refers to location of where classes are offered. Off Campus means the classroom is physically located somewhere other than the UNC campus. This term is also used for independent study and distance education.
On-Campus	Refers to location of where classes are offered. On campus means the classroom is physically located on the UNC campus.
Parameter	A value that allows you to limit the output on a report to specific criteria. (e.g. Fall Term or all terms)
PII (Personal Identifiable Information)	Personal data to identify a person. Usually has to be a combination of data like name and bear number. This information, if compromised, could allow someone to illegally obtain information about someone else or steal an identity. (See FERPA, HIPPA and GLB regulations)
Point In Time Reports	This tells you if reports are written for a specific time period (e.g. fiscal year, end of term, Census data). They are a snapshot of data at that point in time. Once they are created they do not change.
Prior Day Reports	This tells you if reports are written against the Operation Data Store (ODS) and are displaying data from the prior day since the ODS is updated nightly.
Program Codes	These codes describe the catalog options for major and minor degree programs with concentrations. (e.g. BS-BUSAD-MKT for Business Administration with Marketing concentration) The complete list of these codes can be found at the following sites: http://www.unco.edu/aboutursa/resources/helpsheets/ugrd_maj_cod_tab.pdf http://www.unco.edu/aboutursa/resources/helpsheets/ugrad_min_cod_ta.pdf

Real Time Reports	This tells you if the report is looking at the database directly and is retrieving data as it is entered at that moment. If a report is real time, or has fields that are real time, it will be noted in the footer of the report.
SAT (Scholastic Aptitude Test)	Assessment test administered to students in order to determine admission eligibility to colleges. UNC admission is based on standards developed by the Colorado Commission on Higher Education as measured by a selectivity index created from high school performance and standardized test scores.
Source	Identifies the origin of information about students entering UNC (e.g., transfer student, currently registered, or institutional history).
Subjects	Describes the subject area of classes like HIS=history, ART=art, ENG=English. These prefixes are part of the alpha/numeric scheme used for identifying classes in the catalog and registering. See UNC Catalog for complete list.
Term	The term code format is the four digit calendar year followed by a two digit term code to determine the semester. 10=Interim, 30=Spring, 40=Summer, 50=Fall. (e.g. 201650 is the code for Fall semester 2016)
Type of List	A parameter that is used to retrieve data on course status like open, closed or all.
Tab (Insight)	This is the organizational structure within Insight and refers to different modules in Banner or departments who have a need for many reports in a secure environment. The "University" tab has summary data that all URSA users have access to. Other tabs contain PII data and you must be granted access with a security form signed by the Data Steward.