FINAL NHS Action Plan for 2007-08

The following NHS Action Plan summarizes activities and efforts for 2007-08 as developed in consultation with the NHS Leadership Team (LT) during its fall retreat (August 17, 2007) and regularly scheduled Leadership Team meetings. Tasks/actions and other elements of this plan are updated as necessary throughout the year. Items new or substantially revised for AY 2007-08 are shown in blue.

Topic	Tasks/Actions	Process	Responsible Parties	Timeline	Current Status or Outcome
Budget					
Faculty travel	Ensure availability of some travel money to all full-time TT/T faculty in the College; include those FT term faculty who were hired through national searches and who have explicit assignments in the area of scholarship	Dean's office will transfer funds for programs with no base funds for travel; Directors will distribute according to guidelines. For FY 2008, $1,000 will be transferred for each School Director.	Dean, Business Manager, School Directors	AY 2007-08	**COMPLETED, FALL 2007.** $400 was distributed to the schools for each eligible faculty member and $1,000 was distributed for each school director.
Roll-forward policy	Successfully work within the campus' new roll-forward policy limiting roll-forward exempted amounts to 1.5% of the college's budget	Dean's office will work with Schools to ensure college funds are utilized fully and effectively	Dean, Business Manager, School Directors	AY 2007-8	**ONGOING.** Submitted seven exemption requests by July 31, 2008 for consideration.
University fees	Successfully develop proposals for the implementation of instructional fees for the college's programs to which they are applicable	Leadership Team will identify appropriate recommended fee amounts	Dean, Business Manager, School Directors	Spring 2008	**ONGOING**, although the institution has elected not to implement fees in FY08-09.
Budget proposal	Successfully participate in the University's budget proposal process	Follow University guidelines in development of request, with significant involvement of stakeholders	Dean, Directors, faculty and staff	Spring 2008	**ONGOING.** The College successfully participated in the budget process; decisions are still pending as of June 30, 2008.
Collaborations and Interdisciplinary Work					
Research Interest Groups (RIGs)	Facilitate the ongoing development of the College's four RIGs	College will sponsor for each RIG an initial luncheon, which will be advertised to encourage participation by NHS faculty and staff.	LT, RIG facilitators, Dean's office staff	Fall 2007-early spring 2008	**ONGOING.** Three of the original four RIGs are active; a new Assistive Technology RIG has been launched. The College sponsored luncheon meetings for two of the four (Teaching & Learning on 9/26/07 and Assistive Technology on 3/28/08)
NSF ADVANCE program	Conceive of, generate, and submit a grant proposal to the National Science Foundation's ADVANCE program.	Develop a team of UNC personnel and, in partnership with CU-LEAP personnel, conceive of, generate, and submit a grant proposal to the National Science Foundation's ADVANCE program.	Dean, LT, interested NHS faculty, CU-LEAP personnel	AY 2007-08	**COMPLETED, 1/17/08.** A collaborative NSF ADVANCE proposal requesting nearly $700,000 in support was submitted on Jan. 17, 2008. Funding is pending as of June 30, 2008.
Interdisciplinary curricular efforts	Encourage the development in selected areas of courses and/or curricula that bridge one or more disciplines	Dean, in consultation with relevant Directors and faculty, will seek to identify opportunities to explore.	Dean, School Directors	Ongoing	**ONGOING**. An example is the change from Recreation to Recreation and Tourism
International initiatives	Encourage participation by NHS faculty in study abroad courses and the institution's "Pathways to China" initiative.	Dean will participate in the Center for International Education's Advisory Board and informational events for Pathways to China and disseminate information regarding these activities	Dean, LT, NHS faculty	Ongoing	**ONGOING.** An environmental studies course to China was offered in summer 2007; a second planned course to Europe was canceled due to insufficient enrollment. NHS personnel participated in the "Pathways to China" initiative.

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College Communications and other College-building Activities					
College-wide meetings	College will hold regular college-wide meetings (at least once per semester)	College kick-off meeting will be scheduled for the morning of the first day of faculty contracts; the other will be planned in consultation with the LT	Dean's office staff, LT	Ongoing	**ONGOING.** The College held its annual kick-off meeting on Aug. 20, 2007. The spring 2008 meeting and faculty awards ceremony was held Jan. 31, 2008.
Leadership Team meetings	College will hold regular meetings of its Leadership Team (Dean, Dean's office staff, School Directors)	Meetings will be scheduled twice monthly, generally on the Thursday afternoons following Wednesday meetings of Academic Council	Dean, Administrative Aide, LT	Ongoing	**ONGOING.** Meetings are held approximately twice monthly.
Leadership Team retreats	College will hold at least once per year a Leadership Team retreat	Retreats will be scheduled by the Dean's office in communication with the LT members	Dean, LT	Ongoing	**COMPLETED, 8/17/07.** The fall retreat was held Aug. 17, 2007 at Lory State Park.
Dean's open office hours	Dean will offer regular office hours that will be open to NHS personnel and students	Office hours will be identified approximately twice per month during the academic year. No appointments will be required or taken.	Dean, Administrative Aide	Ongoing, beginning fall 2006	**IMPLEMENTED.** Office hours were held approximately twice monthly throughout the academic year.
Dean's meetings with Schools	Dean has requested that Schools provide the opportunity for her to attend a faculty meeting at least once per semester	School Directors will schedule a meeting time in consultation with the Dean's Administrative Aide.	Dean, Directors, Administrative Aide	Ongoing	**PROGRESSING.** Dean attended at least one meeting with each School in AY 2007-08 and in some cases, several meetings.
Dean's meetings with NHS faculty senators	Dean will provide the opportunity for a meeting with NHS faculty senators on a regular basis	Dean's office will identify a date for a meeting at least once per semester, and more often if senators desire	Dean, NHS faculty senators	Ongoing	**IMPLEMENTED**. The first meeting occurred Oct. 23, 2007; a second was held on Mar. 4, 2008.
New faculty reception	Dean will host a reception for new NHS faculty at her home at the beginning of the academic year	Dean's office will consult with Directors regarding dates and invite new faculty, School Directors, and their guests.	Dean, School Directors	Early fall 2007	**COMPLETED, 8/20/2007.** A reception for new NHS faculty, School Directors, and their guests was held at the Dean's home on Aug 20, 2007. President Norton also attended.
Brown bag lunches with the Dean	Provide monthly opportunities for a mix of faculty to eat lunch with the Dean	Dean's office will identify dates and invite faculty	Dean, Assoc. Dean as available, Dean's office staff	Ongoing	**IMPLEMENTED**. Program was launched with first lunch on Sept. 23, 2005 and continued approximately monthly during academic year. Four sessions specific to new NHS faculty were added (two in fall 2007, two in spring 2008).
NHS LT agendas and discussion items	Make available via the NHS website the LT's agendas and discussion items	Generate and obtain LT's approval of each set of discussion items, and subsequently post the items on the NHS website	Dean, LT, Administrative Aide	Ongoing, starting July 2007	**IMPLEMENTED, July 2007.** All agendas and discussion items are regularly posted on the website.

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Dean's "walk-throughs" of NHS buildings	Conduct occasional "walk-throughs" of Gunter and Ross Halls by the dean to support interaction with faculty and staff	Times for the walk-throughs will be scheduled within the Dean's Office	Dean, Administrative Aide	AY 2007-08	**IMPLEMENTED.** Dean conducted several walk-throughs of both Gunter and Ross, accompanied on two occasions by the Assoc. Dean and once by the Provost.
College signage	Acquire signage that accurately reflects the College's new structure	Dean's office secured university funds for signage through the spring 2006 budget proposal process; will work with campus offices to select and install	Dean's office, LT	AY 2007-08	**PROGRESSING**. Sign selection process for Gunter Hall was initiated in October 2007, and installation is continuing as of June 30, 2008.
College website	Continue to enhance the College website	Dean's office staff will work to refine and enhance the College website. An archives feature will be added to the "highlights" section of the site.	Dean's Office staff	Ongoing	**ONGOING**. An archives feature has been implemented and the content expanded. LT meeting minutes and discussion items are now posted.
College-wide end-of-semester reception	Offer college-wide receptions during finals week of fall and semesters.	Dean's office will plan event in consultation with LT.	Dean's office, LT	December 2007 and May 2008	**COMPLETED, 12/11/2007 and 5/6/2008.** An end-of-the-semester luncheon and meeting was held on 12/11/07 and an ice cream social and retiree recognition ceremony was held on 5/6/08.
Dean's office display cases	Provide interesting and informative college displays in the case immediately outside the Dean's office and in the case in the Dean's office conference room	Dean's office staff and Directors will work to create displays.	Dean's office staff, School and Institute Directors	AY 2007-08	**IMPLEMENTED.** Monthly displays focusing on a given NHS institute/clinic or outreach entity are being featured in the case outside of the office; colorful posters that highlight NHS' schools and institutes have been developed for the conference room case.
College awards of excellence	Provide awards of excellence in the areas of teaching, scholarship, service, and academic leadership, as well as faculty research mentors at the undergraduate and graduate levels	College Awards Committee will solicit and recommend to the Dean the award winners. Plaques will be obtained and posted in hallway outside Dean's office	College Awards Committee, Dean	Late fall 2007 – early spring 2008	**COMPLETED**. Award recipients were chosen and honored at the Jan 31, 2008 college-wide meeting.
NHS Administrative Assistant of the Year Award	Develop and initiate a recognition for the NHS Administrative Assistant of the Year	Develop award guidelines, announce the opportunity, solicit nominations, and select the first recipient and up to two finalists	Dean, LT, Dean's Office staff	AY 2007-08	**COMPLETED.** The College announced and recognized three finalists in Dec. 2007 and honored the award recipient, Ms. Becky Werner, at the Jan. 31, 2008 college meeting.
College Governance, Structure, and Policies & Procedures					
College's policies and procedures	Initiate the operation of the College's Policy and Procedure Committee, in order that needed changes to the College's policies and procedures may be proposed and considered.	Develop a protocol for the operation of the committee and for the proposal and consideration of proposed changes to the College's policies and procedures.	Dean, Leadership Team (LT), Provost	Fall 2007	**IN PROGRESS.** Protocols were discussed and determined at the 10/19/07 Leadership team meeting. They will be written up so that they can be implemented and the Policy and Procedures Committee put into action.

Topic	Tasks/Actions	Process	Responsible Parties	Timeline	Current Status or Outcome
Faculty workload	Develop a faculty workload policy which allows differentiated workload, utilizing the Faculty Workload Assignment summary as a supporting tool.	Establish and charge a Faculty Roles and Rewards Working Group to study and recommend a workload policy.	Dean, Assoc. Dean, School Directors, Faculty Roles and Rewards Working Group	AY 2007-08	**IN PROGRESS.** The Faculty Roles and Rewards Working Group was created in fall 2007, a charge developed and delivered, and the report delivered in April 2008. Additional material forthcoming as of June 30, 2008.
Student evaluations of instruction	Fully implement a College-wide instrument for student ratings of instruction of online courses. Units may customize (add questions/elements to) the instrument.	Move from the pilot stage (summer 2007) to full implementation using the Survey Monkey platform.	LT	Fall 2007	**COMPLETED FALL 2007.** An instrument appropriate for online courses was fully implemented in fall semester. Administration procedures have been developed and are available on the college's website.
Gunter and Ross Hall space committees	Establish space advisory committees for both buildings	Work with LT and the College of HSS (in the case of Ross Hall) on the composition and charge of the committees, and initiate their activities	NHS and HSS Deans and Assoc./Asst. Deans, LT, NHS faculty	AY 2007-08	**PARTLY COMPLETED.** The Gunter Hall space committee was launched in fall 2007, and a Ross Hall committee is under development in collaboration with HSS.
Restructure the School of Chemistry, Earth Sciences & Physics	Work with CEP personnel and stakeholders to identify and implement the new structure, and secure its leadership	Collaboratively develop with CEP personnel a proposed organization, secure administrative approval of it, identify leadership, and implement	Dean, CEP personnel, CEP stakeholders, Provost	Spring 2008	**COMPLETED.** The School was restructured effective July 1, 2008 into two Schools: Chemistry & Biochemistry and Earth Sciences and Physics.
Explore Criminal Justice's relocation to the College of HSS	Initiate exploration of the possibility with relevant HSS personnel and Human Sciences personnel	In coordination with Provost, initiate discussions with CJ and Sociology faculty and relevant administrators re this proposed reorganization.	NHS and HSS deans, SHS and Social Sciences Directors, relevant faculty	Beginning Spring 2008	**PROGRESSING.** A planning committee was established in spring 2008, a charge delivered, and work is ongoing as of June 30, 2008.
College Staffing					
NHS hiring plan	Develop and implement the College's 2008-09 hiring plan	Work with LT to develop College's hiring plan; seek approval by Provost; amend as needed throughout the year; carry out the approved searches.	Dean, Directors, Provost	AY 2007-08	**COMPLETED.** College hiring plan was approved in fall 2007 and was updated as needed. As of July 2008, 10 of 18 national searches had been successfully filled.
NHS School Director hiring	In communication with the relevant faculty and staff, conduct and complete internal searches to identify the new Directors of the Schools of: Human Sciences; Chemistry and Biochemistry; and Earth Sciences and Physics.	Meet with School faculty and staff to communicate information about search; receive faculty approval on search process; and announce and conduct search, with involvement of key stakeholders.	Dean, LT, faculty and staff of the Schools.	SHS: early fall 2007 C&B: spring 2008 ESP: spring 2008	**PROGRESSING.** SHS Director search was successfully completed in early fall 2007 with appointment effective May 15, 2008; ESP Director and C&B Interim Director were identified in spring 2008 with appointments effective July 1, 2008.
NHS Special Assistant to the Dean hiring	Secure a hire for Dr. Sue Kent, the College's Assistant to the Dean	In collaboration with the LT, draft a vacancy announcement and conduct an internal search for this position	Dean, Assoc. Dean, LT, Dean's Office staff, search committee	Spring 2008	**COMPLETED.** Dr. Ann Bentz was the successful candidate in an internal search.
NHS grants management	Secure staffing to provide assistance to the College's Business Manager with regard to NHS grants	Announce the position and hire a GA to provide this support	Dean, Business Manager	Spring 2008	**COMPLETED.** Ms. Heather Muir was identified for this role and started in May 2008

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College Guide to Faculty Hiring	Continue to enhance the College guide that outlines the policies, procedures, and forms to be used for faculty hiring. Make the document available electronically.	Assoc. Dean will revise the guide and work with NHS administrative support staff on making it available electronically	Assoc. Dean, NHS administrative support	Fall 2007	**PROGRESSING.** The handbook is expected to be available on the NHS website in August 2008.
Faculty start-up funds	Secure adequate funds for new faculty start-up	Work with Academic Affairs, SPARC, and other UNC entities to secure adequate funds for faculty start-up.	Dean, School Directors, Provost, SPARC	AY 2007-08	**ONGOING.** The College set aside funds for start-up and successfully requested a roll-forward exemption for them; pool was augmented by ~140K in July 2008.
Curriculum and Assessment					
Enrollment management (low enrollment courses/programs)	Ensure efficiency in NHS course offerings	Directors have primary responsibility to manage enrollment and will seek to maximize efficiency; Asst. to the Dean will review enrollments regularly	School Directors, in communication with Dean's Office	Ongoing	**ONGOING.** NHS personnel are diligent in monitoring enrollment.
Program review	Participate in annual program review according to the University's announced schedule	Annual program reviews will be submitted to the Dean's office and be processed according to UNC guidelines	Program faculty, School Directors, Dean	Ongoing	**ONGOING.** PRT and Dean's responses to the program reviews were provided to programs in Dec. 2007 and went to Academic Affairs in February 2008.
Program review	Participate in 2007-08 five year program review according to the University's announced schedule	Five year program reviews will be submitted to the Dean's office and be processed according to UNC guidelines	Selected program faculty, School Directors, Dean	AY 2007-08	**COMPLETED.** The five year reviews of Athletic Training, Biological Sciences, and Physical Education K-12 were received and successfully processed.
NCATE accreditation	Participate in NCATE accreditation activities	In collaboration with COEBS, undertake steps to ensure NHS' full participation in NCATE accreditation activities.	Selected program faculty, School Directors, Dean	AY 2007-08	**PROGRESSING.** NHS personnel successfully developed and submitted SPA reports, several receiving special recognition for their quality.
Summer enrollment	Participate successfully in UNC's new approach to summer session.	Develop an appropriate summer schedule, advertise/market it, and successfully participate in the university's new summer management program.	Dean, Dean's office staff, School Directors.	Summer 2008	**PROGRESSING.** Summer plan was developed and implemented in summer 2008. College did not meet or exceed summer 2007 SCH production but was efficient in its offerings.
M.A.T. degree program	Implement new M.A.T. degree program in Physical Education	Develop and secure approval through the campus' curriculum process a proposal for the new program, then implement it.	SES faculty and Director, Asst. to the Dean, NHS Curriculum Committee	AY 2007-08	**COMPLETED.** Curriculum was developed and approved and will appear in the 2008-09 catalog.
NHS program accreditations	Ensure the completion of activities required to maintain current program accreditations	The faculty and Directors of the affected programs will coordinate with the Dean's Office on their accreditation activities.	Faculty and Directors of affected programs	Ongoing	**ONGOING.**

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Diversity					
Diversity (personnel)	Enhancement of diversity among the College's faculty	All searches have been encouraged to consider diversity during the hiring process; College will advertise in venues likely to attract diverse candidates	School Directors, Asst. Dean, search committees	AY 2006-07	**ONGOING.** Ad for all NHS positions was placed in *Hispanic Outlook* and *Diverse Issues*.
Diversity (students)	Enhancement of diversity among the College's students	Pursue, in collaboration with the UNC Foundation, the development of the Avanza concept.	Dean, LT, UNC Foundation	AY 2006-07	**PROGRESSING**. The Avanza concept will be included in our College's fundraising priorities.
Faculty and Staff Development					
Faculty Associate to the Dean program	Develop and initiate a faculty professional development opportunity in the NHS Dean's Office	Develop program guidelines, announce the opportunity, solicit applications, and select the first Faculty Associate	Dean, LT	Fall 2007	**COMPLETED.** The program was developed & announced in fall 2007. Dr. Gary Heise chosen as the first Faculty Associate for spring 2008.
Workshop on faculty evaluation	Provide a workshop for junior faculty on the topic of faculty evaluation at UNC.	Offer in 2007-08 a workshop on faculty evaluation, with a specific focus on NHS' policies and procedures.	Dean, Assoc. Dean	Spring 2007	**COMPLETED 4/15/08 and 4/16/08.** The workshops, led by the Assoc. Dean, were provided to 9 NHS personnel.
Workshop for NHS search chairs	Provide a workshop for individuals serving as chairs on NHS searches in 2006-07	Offer in fall 2007 the workshop in collaboration with Human Resources personnel	Assoc. Dean, Dean's office staff, HR Director	Fall 2007	**COMPLETED 11/27/2007.** The workshop, led by HR Director M. Parks, was provided on Nov. 27, 2007.
Workshops for administrative staff	Provide professional development workshops as needed for the College's administrative assistants.	Workshops focusing on key institutional policies and procedures will be organized from the Dean's office	Dean's office staff	AY 2007-08	**ONGOING.** A full-day workshop for administrative assistants was offered on August 23, 2007.
Faculty professional development workshop	In collaboration with the University of Colorado's LEAP program, offer a time management workshop for NHS faculty	Dean and Assoc. Dean will coordinate the arrangements with CU-LEAP personnel	Dean, Assoc. Dean, CU-LEAP personnel	Fall 2007	**COMPLETED 10/24/2007.** CU-LEAP PI Dr. Patricia Rankin led a Time Management workshop on Oct. 24, 2007 to approximately 12 attendees.
Faculty Evaluation					
Sabbatical leave workshop	Provide a workshop for faculty interested in applying for sabbatical leave. Make this available relatively early in the fall semester (earlier than in the past).	Dean's office will organize and offer in Fall 2007 a workshop for faculty interested in applying for sabbatical leave for AY 2008-09.	Dean, Assoc. Dean, Dean's office administrative staff	Fall 2007	**COMPLETED 10/2/2007.** The workshop, led by the Assoc. Dean, was offered twice: 9/26/07 and 10/2/07.
Comprehensive review workshop	Provide a workshop for faculty interested in or required to undergo comprehensive review. Make this available relatively early in the fall semester (earlier than in the past).	Dean's office will organize and offer in Fall 2007 a workshop for faculty who will undergo comprehensive review in AY 2007-08.	Dean, Assoc. Dean, Dean's office administrative staff	Fall 2007	**COMPLETED.** The workshop, led by the Assoc. Dean, was offered twice in fall (10/9/07 and 10/17/07) and in spring (4/15/08 and 4/16/08). A spring-only schedule for the workshop was decided upon and is now effective.

Topic	Tasks/Actions	Process	Responsible Parties	Timeline	Current Status or Outcome
Pre-tenure review	Implement pre-tenure review in AY 2007-08 as a mandatory component of the College's faculty evaluation procedures.	Notify individuals due for review and proceed according to College policy.	Dean, Assoc. Dean. School Directors, faculty candidates for pre-tenure tenure	AY 2007-08	**PROGRESSING.** College successfully implemented mandatory pre-tenure review in 2007-08.
External Review	Implement external review in AY 2007-08 as a mandatory component of the College's promotion and tenure procedures.	Notify individuals due for review and proceed according to College policy.	Dean, School Directors, faculty candidates for promotion and tenure	AY 2007-08	**COMPLETED.** College successfully implemented mandatory external review in 2007-08.
Fundraising and Development					
Fundraising priorities	Finalize the College's fundraising priorities	Directors will work with their faculty to refine unit-based recommendations and will forward that on to Dean; this will form the basis of the College's proposed priority list	Directors, Dean, College Development Officer; College's list will require approval by Provost, President	AY 2007-08.	**PROGRESSING**. The college continues to refine its priorities with the goal of submitting them for approval in summer 2008.
Student Research Celebration	Plan and hold the 2008 NHS Student Research Celebration (a student/faculty recognition and fundraising event)	In consultation with Schools and College Development Officer, Dean's office staff will organize the event	Dean's Office staff	April 10, 2008	**IMPLEMENTED**. A successful event, with a banquet attended by approximately 136 individuals including President Norton, was held on April 10, 2008.
Sponsorship of Student Research Celebration	Secure sponsorship of the 2008 Student Research Celebration	Develop a proposal and submit it for consideration to a potential donor.	Dean, College Development Officer	Summer 2007	**COMPLETED.** A total of $7,500 in funds was secured in summer 2007 from Greeley Centennial Rotary for the 2008-2010 events.
NHS Student Research Fund fundraising "challenge"	Offer once again a Dean's "challenge" to the faculty for donations to the Student Research Fund	Announce the challenge details and encourage participation. Provide an incentive for individual faculty donations as well as School participation	Dean, UNC Foundation personnel	Fall 2006 to Spring 2007	**IMPLEMENTED**. Dean announced her challenge in Jan. 2008 (a personal $300 donation for every 10% of full-time NHS faculty who contribute, and a pizza party to the School with the highest participation rate). Achieved a 32% faculty giving rate and 62% in winning School.
NHS Development Officer	In collaboration with the UNC Foundation, conduct and complete a national search for the College's Development Officer.	Develop search plan with Foundation personnel; involve key NHS stakeholders in interviews.	UNC Foundation, Dean, Assoc. Dean, LT.	Fall 2007	**COMPLETED, 4/10/08.** Nick Lobejko accepted the position of Associate Director of Development, with a start date of May 12, 2008.
NHS outreach events	Expand participation by the College's units in outreach events such as open houses and receptions, particularly associated with homecoming	Encourage NHS Schools, institutes, and programs to offer outreach events, working in collaboration with Foundation and Alumni Association personnel	Directors, faculty, College Development Officer	AY 2006-07	**ONGOING.** College has increased its participation in homecoming through open houses, receptions, or featured speakers and expects to add an event during Family and Friends Weekend in 2008.
College newsletter	Develop a College Newsletter, to include a solicitation for support	Dean's office staff will work with School directors and faculty to gather information for the newsletter and will then produce and distribute it.	Dean's office staff, UNC Foundation	Spring 2008 distribution	**PROGRESSING.** The first edition was distributed in May 2008.

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Scholarship and Grant-writing					
Grant proposal panel reviews	Facilitate faculty placement onto grant proposal review panels	Provide names of prospective reviewers to NSF personnel to assist in their placement on panels.	Dean, School Directors	Ongoing	**ONGOING**. Names are supplied as opportunities arise.
Extramural funding incentives policy	Develop a College policy on grant incentives for NHS personnel who secure extramural funds OR participate in developing a university-level policy.	LT will review documents provided to Dean by Jim McLean (U of Alabama) and then develop and finalize a draft policy, with appropriate involvement of NHS faculty and approval of Provost.	Dean, School Directors, Asst. Deans, Provost	AY 2007-08	**PROGRESSING**. McLean documents were discussed at August 2006 retreat and Asst. Deans developed an initial draft based on LT's preferred approaches. The Dean of Graduate Studies subsequently requested to head up this effort, in which NHS is a participant.
Provide funds for student research	Make available and award through a review process Student Research Funds for NHS students	College has made available $5,000 for AY 2007-08; two funding competitions will be held (one in fall 2007 and the second in spring 2008)	Dean, LT, NHS Awards Committee	Nov. 1, 2007 and Feb. 15, 2008 application deadlines	**IMPLEMENTED.** $2,500 was awarded to 9 students in the fall 2007 competition; $2,500 was awarded to 8 students in the spring 2008 competition.
Student Recruitment, Retention, and Support					
NHS Undergraduate Academic Scholar Awards Ceremony	Hold the second annual event (formerly called the Honors Convocation) to recognize achievement by NHS undergraduates	Dean's Office staff and participating NHS faculty will organize this event	Dean's office staff, LT	AY 2007-08	**COMPLETED**. Another well-attended (approximately 300 individuals) and successful event took place on Sunday, Mar. 9, 2008 in the UC ballrooms.
Student Ambassadors Program	Continue to enhance and expand the College Student Ambassadors program	Dean's office staff in consultation with LT will recruit, select, and train the ambassadors.	Asst. to the Dean, Dean's office staff, LT	AY 2007-08	**IMPLEMENTED.** Eight Ambassadors were recruited for participation in 2007-08; recruitment for 2008-09 is occurring.
NHS Student Recruitment and Retention initiative	Initiate an NHS Student Recruitment and Retention initiative	Establish and charge a Student Recruitment and Retention committee, to identify barriers to recruitment and retention and recommend activities aimed at improving recruitment and retention	Dean, LT, Asst. to Dean, Student Recruitment and Retention Committee	AY 2007-08	**IMPLEMENTED.** The committee was established and charged in fall 2007, prepared a list of factors negatively impacting student recruitment and retention and recommendations for enhancing student recruitment and retention, and producing its final product on May 7, 2008.
NHS College Student Council	Develop the structure of, constitution for, and implement an NHS College Student Council	Asst. to the Dean will work with NHS students to develop a constitution, obtain a charter for the new organization, and identify its representatives	Asst. to the Dean, Dean	AY 2007-08	**PROGRESSING.** A draft constitution as generated in AY2008 and the plan is to have the group chartered in August 2008.