

Information Technology Committee
Minutes
August 25, 2009

- I. Call to Order – 3:05pm
- II. Roll Call
 - a. Absent: Dr Bob Brunswig (Director), Rick Hoines-Brumback (PASC), Bill Lucero (SPEEC), Dr Valerie Middleton (COEBS), Dr Paul Nutter (NHS)
 - b. Chris Vegter joined us from MCB
- III. Call for General Announcements
- IV. Old Business
- V. New Business
 - a. ITC Membership
 - i. Everyone re-enlisted who was up for rotation this year. Welcome back.
 - b. Blackboard Learning Management System Advisory Group and Faculty Review Task Force
 - i. Over the summer IT began meeting with a Learning Management System Advisory Group. We are trying to figure out what isn't working (technologically) and looking at establishing on-going process/procedural initiatives. This group exists to provide IT advice/counsel on how to improve day to date procedures involving the learning management system (currently Blackboard).
 - ii. Out of this group the Faculty Review Task Force was formed. It is a smaller working group that reports & makes recommendations to the Learning Management System Advisory Group. David Kendrick & Nancy Matchett are co-chairing. Sponsors are Pat Book and Jeanette Van Galder
 - iii. If you have comments after reading the charges for the two groups, please ask them. These are the two groups dealing with the learning management system. The group that was discussed last year in ITC is the LMS Advisory Group.
 - c. Summer Projects Update
 - i. TSC Secured On-boarding & Off-boarding of faculty & staff. Working with HR.
 - ii. TSC Blackboard Learning Management System – sending out tips to help faculty & students. Sent out a survey about Blackboard via the Faculty Review Task Force. Results soon to come.
 - iii. Security P2P legislation
 - iv. Security Mac Encryption
 - v. Security Awareness Education – coupling Cybersecurity awareness month (Oct) with Campus Safety month (Sept). A Blackboard course has been built that all will be invited to take.
 - vi. Security Tripwire Upgrade
 - vii. NetComm-Midrange WFUNCO Decommissioning– WFUNCO was the old web farm. Web authors are now posting via SSL VPN. Decommissioned due to legacy firewall. Web authors now don't have to remember a separate system login & password in order to post their pages.
 - viii. NetComm Voicemail Upgrade – major upgrade completed
 - ix. NetComm Unified CallManager Upgrade – runs the phone system – part of the major upgrade aforementioned.
 - x. NetComm SSL VPN continuing to pilot through the fall term. The end of Dec we will evaluate & may decommission old VPN dependent upon the evaluation.

1. Remote.unco.edu is how you login
 2. Can we map a drive on the new VPN? We can't with current groups that have been built. Trying to figure out if technology is needed for all of faculty or targeted group. Rather than giving everyone access to everything, gave access to specific things and then growing out for security reasons.
- xi. NetComm VoIP in Residence Halls – using the VoIP phone as a communication device. Can post on-campus events, dining hall menus, athletic events, etc.
 - xii. NetComm Internet bandwidth – added additional to stay ahead of the curve
 - xiii. NetComm infrastructure – edge closet upgrade. Re-inventoried closets, added batteries, re-cabled, etc.
 - xiv. NetComm HD Video Conferencing – 2 units, one in Carter & one on west campus. If would like to use please call TSC. They are set up on mobile carts so they are not tied to one location.
 - xv. Midrange VMWare – Starting to see a return on investment.
 - xvi. Midrange Virtual Desktop – completed the backend. Paul Sharp will talk about the front end
 - xvii. Midrange Storage environment – added storage in attempt to stay ahead of capacity
 - xxviii. Midrange Email for Life – working with Foundation. Soft-go-live of December which means that December graduating class would be the first group who will have the opportunity to keep their UNC email address.
 - xix. Midrange Digital Repository- working with the Library.
 - xx. Midrange AD 2008 holds all of network accounts, maintains unco domain. Upgraded both student & faculty/staff environments to Windows 2008 server.
 - xxi. Midrange OSE Department – worked on with Dean of Students office – moving security groups, location of data, etc.
 - xxii. NetComm Call Center Upgrade – Upgrade to TSC's call in features (i.e. press 1 for Smart Classroom support, etc.)
 - xxiii. ADDS Faculty Staff account activation – faculty & staff have the ability to reset their own password like the students do
 - xxiv. ADDS Data Management Investigation – investigating applications in which data is stored on campus, i.e. FilemakerPro
 - xxv. ADDS Develop new strategies for G drive – this is the way we catalog information out of Banner. Exploring how to best make it available to the end user.
 - xxvi. ADDS Develop Security Audit for Banner Security – data stewards will be going through & signing off on.
 - xxvii. ADDS E-fort Project – building redundancy for Banner 8 at the E-fort site.
 - xxviii. ADDS Grader & Self-Service Scanning – working on enhancements to Grader. Please let Bret Naber know if you would like to be part of a pilot group.
 - xxix. ADDS Implement Sevis - is on hold.
 - xxx. ADDS Investigate Barnes & Noble load – Students schedule that has textbook information links into Barnes & Noble
 - xxxi. ADDS Investigate ODS 8 Upgrade – testing new version
 - xxxii. ADDS Learning Management System – working with TSC & CETL on improving Blackboard

- xxxiii. ADDS Probation Hours – We used to store probation hours for students, but haven't been able to in Banner. Working on being able to store those again.
- xxxiv. ADDS Web Services Upgrade for R25 – R25 is the scheduling software used on campus. Will no longer use Crystal Reports.
- xxxv. ADDS Banner Data Integration – Looking at making data in systems separate from Banner (i.e. Cbord, R25, etc.) available to report writers for analysis. Figuring out what is institutional data so that it may be used by the institution.
- xxxvi. ADDS Energy Cap – effective way to manage energy resources, tracks various things & creates reports. Facilities will be using.
- xxxvii. ADDS Priority Registration – all incoming freshmen used in summer.
- xxxviii. ADDS Red Flags – channel avail in Ursa that tells if banking information & address have changed in the last 30 days. Federal mandate.
 - 1. Updates as of night before. Banking is also of the morning.
- xxxix. Banner 8 working on getting environment up in Test. Will be replacement for ERP system.
 - xl. IT Website Update – Updated the IT website with a University template. Separated out support pages from informational pages. Support pages are now in Parature and informational pages are housed on WWW. Please let Cody Stone know if you have any suggestions or cannot find something you are looking for.
 - xli. Audio Visual Harrison & Weibking – Created smart classroom environments in the residence halls also in effort to increase the number of classrooms
 - xlii. Audio Visual Kepner – updated some rooms in order to maintain consistency across the campus
 - xlili. Audio Visual McKee Lighting – wont' start until May 2010 but will upgrade lecture halls in Mckee
 - xliv. Audio Visual Roomview Server Project – using with Crestron equipment (equipment that controls the smart classrooms). Allows to monitor Crestron units remotely & gather statistics on how often they are used, when the bulbs are about to go out, etc. Hoped to have ready for Fall opening but ran into some issues.
 - xlv. Audio Visual Upgrade 3 old style High Tech Rooms – Updated one in Candelaria, Michener L108, and one in McKee
 - xlvi. Audio Visual 08-09 Smart Classrooms - built 30 new classrooms with technology. Some with projectors & speakers, some with lectern, etc.
 - xlvii. Audio Visual 30 Tech Classrooms FY10 - starting next 30. Identifying the rooms now. Would like to get some of work done in fall & over winter break. Much like last year.
 - xlviii. Audio Visual Speaker Installs – standardizing across campus
 - xlix. Audio Visual McKee Lecture Hall Rebuild – rebuilding systems. Got one done. Didn't get all 3. Hoping to finish up over Thanksgiving break. Will work with faculty who teach in the rooms to get approval on when it is ok to work in the rooms.
 - I. Desktop Academic Computer Refresh – is now finished. New PC's were deployed in Feb, trickled down old PC's in March, & just finished surplusung.
 - li. Desktop Apple Server & Apple Enterprise – server infrastructure, caches network login, push out updates, etc. Phase I proof of concept, Phase II is backend infrastructure & now need to deploy to clients.

- c. Will adjust time to fit when class lets out. Tuesdays class is out at 3:15. MWF do same thing to make sure get through last class time.
 - d. Will continue to try to get student representation here. May try bribing.
 - i. UNC Technology Club – Charmayne will send leadership to Jeanette
 - ii. Student Senate
 - iii. IT Student Employees?
 - iv. Clubs that meet with the Dean of each College – can we get a representative from each college?
 - v. GSA representative – Kendrick will look into
- IX. Adjourn – 4:03pm