



# Participant Initiated Non-RID Activities (PINRA)

This form will be used if a CMP Participant plans to attend another organization's workshop, conference, formal in-service training or activity. The RID Approved Sponsor will determine if the activity is appropriate for CEUs.

**Before the start of the activity/conference, this section should be filled out and signed by both the participant and RID Approved Sponsor:**

Participant Name: \_\_\_\_\_ RID Member #: \_\_\_\_\_

Participant Address \_\_\_\_\_

Email: \_\_\_\_\_ Phone # \_\_\_\_\_

Activity/Conference Name: \_\_\_\_\_

Activity/Conference Theme or Focus (attach brochure/flyer) \_\_\_\_\_

Date and Times of activities you will attend: \_\_\_\_\_

Total number of CEUs to be awarded: \_\_\_\_\_ Circle content area: Professional Studies General Studies

Name and Code of RID Approved Sponsor \_\_\_\_\_

I certify that this activity/conference represents a valid and verifiable Continuing Education Experience that exceeds routine employment responsibilities.

Participant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that I received this activity plan prior to the start of the activity/conference and I agree to sponsor this Continuing Education Experience. I will verify successful completion prior to awarding CEUs.

RID Sponsor Administrator Name: \_\_\_\_\_ Signature: \_\_\_\_\_

RID Sponsor Code: \_\_\_\_\_ Date: \_\_\_\_\_

**This section should be filled out and signed upon completion of the activity/conference:**

Activity Code Number \_\_\_\_\_ CEUs Awarded: \_\_\_\_\_

I have verified that the participant attended this activity/conference and that the activities listed are appropriate educational experiences which should be awarded the number of CEUs denoted above.

RID Approved Sponsor Signature Administrator: \_\_\_\_\_ Date: \_\_\_\_\_

The Participant must send documentation of attendance to the Sponsor upon completion of the activity. The Sponsor must file this form with RID online at [www.rid.org](http://www.rid.org) within 45 days of the completion of the activity/conference.

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