



Activating Your US Bank Card

UNC



Your new US Bank card can be activated in one of two ways:

1. Activate online
2. Activate by phone

To activate online, visit www.access.usbank.com, then click the Activate Your Card link.

Welcome to Access Online!

Please enter the information below and login to begin.

* = required

Organization Short Name:*

User ID:*

Password:*

Login

[Forgot your password?](#)

[Register Online](#)

[Activate Your Card](#) | [Change Your PIN](#)



Enter the card number, expiration date, and the last four digits of your work phone, then click submit.

Card information can be found on the back of the card.



NOTE: Cardholders that had a Wells Fargo account as of 8/1/23 should use 9999 for the phone number. While this is incorrect, it can be updated in your account later.

usbank. Access® Online

Activate Your Card - Information

Enter Card Information

Complete the fields below to activate your card.

All fields required unless noted as *(optional)*.

Card Number

Expiration Date

Work Phone

Submit



Once submitted, you'll get a confirmation, as well as two separate emails from US Bank to complete the activation.

Information Submitted. Check Your Email.



If your information matches what we have on file, we'll send an email to your email address on file with instructions on how to finish the process. Contact the number on the back of your card if you don't receive an email.

The first email contains an activation URL and the second contains a passcode needed to complete the activation.

You don't often get email from donotreply@access-online.com. [Learn why this is important](#)

[EXTERNAL EMAIL]

You requested to activate your card online.

To activate your account:

1. Click [here](#) to access a unique URL.
2. Enter the passcode, sent in a separate email, to complete the process.

The link and passcode are valid for up to 3 passcode entry attempts. If the passcode is entered incorrectly 3 times, the activation process will be canceled. If this happens, you will need to initiate the card activation process again from the [login page](#) to receive a new unique URL and passcode.

You don't often get email from donotreply@access-online.com. [Learn why this is important](#)

[EXTERNAL EMAIL]

You requested to activate your card online.

To activate your card, please use the passcode below and unique URL, provided in a separate email, to continue the process.

Passcode:

520220



Activate Your Card - Passcode

Enter Passcode

Enter the passcode sent to your email address.

All fields required unless noted as *(optional)*.

Card Number

**2235

Passcode

Additional Contact Information

To keep our records updated, please enter your mobile phone number.

Mobile Phone *(optional)*

By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications - including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system-from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider.

Enter the passcode from the second email.

A cell phone number can also be entered, but is not required, before clicking the Submit button.

Submit



usbank. Access® Online

Select a PIN, then click submit.

Activate Your Card - Set PIN

Set New PIN

Enter a new 4-digit PIN number to complete the activation of your card.

All fields required unless noted as *(optional)*.

New PIN

Confirm PIN

Submit

You will then receive confirmation that your card has been activated and is ready to use.

Card Activation Confirmation



Your card has been successfully activated, and it may now be used for purchases.



To activate your card by phone, call 1-800-344-5696. You will be prompted to:

1. Enter your 16-digit account number (card number)
2. Enter the 5-digit zip code (80639)
3. Select option 1 to activate the card.
4. When asked for the 4-digit activation code or last four of SSN or last four of your Employee ID, enter the last four digits of your Bear Number.
5. Enter your preferred phone number. This can either be an office or cell phone.
6. Accept messaging terms by pressing 1.
7. Create and confirm a PIN.

You will then get confirmation that the card has been activated and is ready to use.