

#### Graduate School

## GRADUATE LECTURER APPOINTMENT FORM

### **Instructions for Completion of PDF Application:**

- Please do NOT print, hand write/sign forms or use DocuSign or AdobeSign. This removes the digital completion components. Download and save as an Adobe PDF document. Open with Adobe Acrobat to complete forms. Do not fill out forms in browser or Mac Preview. Adobe Acrobat Reader is available for free at the Adobe website.

  All faculty need to sign using Adobe Verified Signatures on the same form. (Follow in-app prompts to set up faculty signature.)

### Standards as approved by Graduate Council [see Graduate Faculty Guidelines.]

- 1) Educational Background Standards (one of the following)
  - a) Has an earned doctorate, OR
  - b) Is a recognized authority and/or possesses demonstrable expertise in the appropriate discipline or assigned teaching area, OR
  - c) Possesses an appropriate master's degree and meets previously established tested experience criteria.
- 2) Teaching Standards
  - a) Prior college teaching, relevant to course(s) assigned or
  - b) Ability/potential for graduate-level teaching.
- 3) Scholarly Activity Standards

Demonstrates evidence of scholarly and professional activity with an emphasis on activities related to assigned courses, including, but not limited to, publications, professional papers, and other research in the arts, exhibits, concerts or other professional presentations or creative compositions. Such scholarly and professional activity must be documented in the CV and/or other materials submitted with the Graduate Lecturer appointment request.

NOTE: Graduate Lecturers are not eligible to serve on doctoral committees since their appointment is restricted and not approved by the President. Graduate Lecturer appointment terms are for *five* years, both for initial appointments and any re-appointments.

Applicant's Information				
First Name	Last Name		UNC Bear ID	
E-mail address			(Last 4 digits only)	
Applicant's Degree Infor	rmation			
Highest Degree earned	hest Degree earned Year		Institution Awarding Highest Degree	
<b>University of Northern C</b>	Colorado Affiliation Inforn	<mark>nation</mark>		
UNC Program Area UNC Se		ool UNC College		
-			_	
Nominee is recommended	to teach the following grad	uate course(s):		
Course Number Co	urse Title		Scheduled Term	
Class/es being taught wil	l be : On Campus	Off-Campı	as Both	

Applicant's Name			
Other responsibilities expected as a UNC Graduate Lecturer:			
Describe <b>college teaching</b> experience or show evidence of graduate <b>level teaching POTENTIAL</b> .  Note: copy and paste evidence from nominee's curriculum vitae into the space below.			
Note: copy and paste evidence from hommies is currection vitae into the space below.			
Please list evidence for <b>scholarly activity standards</b> including but not limited to publications, professionals papers, or, in the arts, exhibits, concerts or other professional presentations or creative compositions.			
Note: copy and paste evidence from nominee's curriculum vitae into the space below.			

Please include the following for **Initial Appointment** request:

• Curriculum Vitae

Please include the following for **RE-Appointment** request:

- Curriculum Vitae
- Date and letter of most recent graduate lecturer appointment
- Copies of Syllabi for any graduate level courses taught in the prior 5-year period
- School Director written evaluation of graduate teaching performance.

# Applicant's Signature

Program Director/Coordinator				
Comment only if criteria are not met, but you do support Graduate Lecturer status				
Signature:				
College Dean				
Comment if you disagree with the recommendation or if you have additional comments in support of requested status.				
Signature:				
Graduate Dean				
Comments:				
Signature:				