

<b>Monday, December 9</b>		
<b>If your class starts:</b>		<b>Your exam is:</b>
8:00am	Daily, MTWF, MWRF, MWF, MTWR	8:00am – 10:30am
11:00am	T and R	10:45am – 1:15pm
12:20pm	Daily, MTWF, MWRF, MWF, MTWR	1:30pm – 4:00pm
5:00pm	Monday classes	4:15pm – 6:45pm
6pm – 10pm	Monday classes	7:00pm – 9:30pm
<b>Tuesday, December 10</b>		
<b>If your class starts:</b>		<b>Your exam is:</b>
8:00am	T and R	8:00am – 10:30am
9:05am	Daily, MTWF, MWRF, MWF, MTWR	10:45am – 1:15pm
1:25pm	Daily, MTWF, MWRF, MWF, MTWR	1:30pm – 4:00pm
5:00pm	Tuesday classes	4:15pm – 6:45pm
6pm – 10pm	Tuesday classes	7:00pm – 9:30pm
<b>Wednesday, December 11</b>		
<b>If your class starts:</b>		<b>Your exam is:</b>
9:30am	T and R	8:00am – 10:30am
12:30pm	T and R	10:45am – 1:15pm
2:30pm	Daily, MTWF, MWRF, MWF, MTWR	1:30pm – 4:00pm
5:00pm	Wednesday classes	4:15pm – 6:45pm
6pm – 10pm	Wednesday classes	7:00pm – 9:30pm
<b>Thursday, December 12</b>		
<b>If your class starts:</b>		<b>Your exam is:</b>
10:10am	Daily, MTWF, MWRF, MWF, MTWR	8:00am – 10:30am
3:35pm	Daily, MTWF, MWRF, MWF, MTWR	10:45am – 1:15pm
3:30pm	T and R	1:30pm – 4:00pm
5:00pm	Thursday classes	4:15pm – 6:45pm
6pm – 10pm	Thursday classes	7:00pm – 9:30pm
<b>Friday, December 13</b>		
<b>If your class starts:</b>		<b>Your exam is:</b>
11:15am	Daily, MTWF, MWRF, MWF, MTWR	8:00am – 10:30am
2:00pm	T and R	10:45am – 1:15pm
4:40pm	Daily, MTWF, MWRF, MWF, MTWR	1:30pm – 4:00pm
5:00pm	Friday classes	4:15pm – 6:45pm
6pm – 10pm	Friday classes	7:00pm – 9:30pm
*R = Thursday		

If a particular class is not precisely described by one of the listed time periods, the final exam period will be determined by the first class meeting time for the week. It is strongly recommended that all instructors indicate the final exam time for their courses in the syllabus.

- All final examination periods are to be scheduled for 150 minutes in length.
- Instructors who decide not to conduct a final examination or similar capstone exercise during finals week should notify their appropriate unit leader (department chair, school director, program area coordinator) in writing of this action prior to the start of an academic semester or term. Instructors should also notify unit leaders of the equivalent activities to be undertaken during the 150-minute session of the course during finals week and include this information in the course syllabi.
- All students must attend the final examination period for each course in which they are enrolled. Any student who is unable to attend the final examination period must request alternative arrangements before the midpoint of the respective course. Approval of the request is at the instructor's discretion.
- A student scheduled for three or more final examinations for one day, may negotiate a rescheduling of an exam. The student must notify and begin negotiation with their instructors not later than midpoint of the course(s). If the parties involved cannot find a mutually agreeable time and place, the appropriate dean's office(s) will negotiate a rescheduling of the exam periods. Any student who fails to negotiate a time change must complete all finals as scheduled.
- Examinations are conducted in the same classroom used throughout the semester unless previous arrangements are made with the appropriate dean's office and the Academic Scheduling in the Office of the Registrar. Faculty should alert students to changes in the final examination times or locations not later than midpoint of the course.