Register Your
Access Online Account

Getting Started

The first time you use the Single Sign On link in Ursa to access the US Bank Access Online system, you will need to register the account.

Begin by entering:
- Organization Short Name = UNCO
- Account Number = Card Number
- Account Expiration Date = Card Expiration date

Then click Send a Code.

One-Time Passcode/Licensing Agreement

You will be emailed a 6-digit passcode. Enter this number in the One-Time Passcode field and click "Continue", then review and accept the Licensing Agreement by clicking "I Accept". Declining this will cancel the registration process.

Online Registration
Passcode

A passcode was sent to your email address on file:

The passcode will expire in 10 minutes. You may request another passcode after one minute. If this email address doesn't look correct, please contact your organization.

* = required

One-Time Passcode *

Send me another code

Continue

<<Back to Login Page

Password and Contact Information

You will be asked to create a User ID and Password. This can be anything you'd like, but you likely won't need to use them unless you choose to use the US Bank Access Online Mobile app. The SSO link in Ursa should automatically log you in the next time you use it.

us bank. Access® Online

Contact Us

Login

Online Registration
Password and Contact Information

Organization Short Name: UNCO
Functional Entitlement Group: CHF001 w/o Epay

User ID & Password

* = required

User ID: * (7 to 20 alpha-numeric characters)

Password: *

Confirm Password:*

Authentication Questions

Select and answer the three authentication questions. These will be used if you ever need to reset the password you previously created.

Authentication

Please select three unique authentication questions and responses. This information will be used in the event that you forget your password.

Authentication Question 1:

[dropdown]

Authentication Response 1: *

[input field]

Authentication Question 2:

[dropdown]

Authentication Response 2: *

[input field]

Authentication Question 3:

[dropdown]

Authentication Response 3: *

[input field]

Contact Information

Complete the required contact information fields, then click "Continue".

Contact Information

First Name:*   Last Name:*   MI:

Address 1: *   Address 2:

City: *   State/Province: *   Zip/Postal Code: *

Country: *

Phone Number:*   Fax Number:

Email Address: *

[Continue]   [Cancel Registration]

Access Online Registration Complete

Your account should now be registered, and you should be taken to the Access Online homepage. If you encounter any error messages or issues either during or after the registration process has been completed, please reach out to Morgan Gray, PCard Manager, at morgan.gray@unco.edu.